

Do You Enjoy Writing and Helping Others?

The HSU Writing Studio is looking for strong writers who enjoy helping others develop as writers, readers, and critical thinkers.

TWO types of positions are available: Writing Studio Consultant and Writing Studio Fellow. Students are encouraged to apply for both positions if interested.

- Positions start in Fall 2019. Interviews will be held in mid April 2019.
 - **ALL MAJORS** (and graduate students) are encouraged to apply.
 - Applicants must have completed or plan to complete ENGL 450: Tutoring Developing Writers (2-unit course). English 450 will be offered in fall 2019 (tentatively scheduled for Mondays 3 pm - 4:50 pm). Students who took a similar course elsewhere can request equivalency.
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Writing Studio Consultants (Job #145)

What Writing Consultants Do:

Writing Studio Consultants work primarily in the Writing Studio.

- Work one-on-one, in small groups, and online with peers on writing projects in any subject area
- Engage in ongoing training, including optional College Reading & Learning Association (CRLA) certification
- Take on leadership opportunities, such as facilitating writing workshops for peers and promoting the Studio in classrooms

Why Become a Writing Consultant:

- Strengthen your written and oral communication skills
- Have flexible hours that work with your class schedule
- Join a team of students who are passionate about writing and helping others
- Learn ways to work with writers from diverse backgrounds
- Gain valuable teaching and leadership experience

The position requires independence, maturity, reliability, and excellent interpersonal skills. Applicants must be in good academic standing and have earned a grade of B or higher in composition courses.

Priority will be given to students who have at least a year left at HSU.

Must be available for pre-semester training August 21 - 22, 2019.

Applicants must have completed or plan to complete ENGL 450: Tutoring Developing Writers (2-unit course). English 450 will be offered in fall 2019 (tentatively scheduled for Mondays 3 pm - 4:50 pm). Students who took a similar course elsewhere can request equivalency.

Hours: Consultants generally work a set schedule of 6-12 hours a week (20 hours maximum).

Pay rate: \$13.50 / hour.

Writing Studio Fellows (DHSI Grant-Funded Position through the HSU School of Education)

What Writing Studio Fellows Do:

Writing Studio Fellows work with first-year students enrolled in the *Creando Raíces* (Creating Roots) Learning Community.

- Work one-on-one and in small groups with students on *Creando Raíces* writing projects and on college-level reading
- Visit *Creando Raíces* classes to support and facilitate writing activities
- Communicate regularly with Writing Studio supervisor and *Creando Raíces* faculty and staff
- Engage in ongoing training, including optional College Reading & Learning Association (CRLA) certification
- Participate in *Creando Raíces* Summer Immersion and other events

Why Become a Writing Studio Fellow:

- Join a learning community focused on social justice, education, and community-building
- Strengthen your written and oral communication skills
- Build relationships with faculty and fellow students
- Grow as a culturally responsive educator, scholar, writer, and reader
- Gain valuable teaching and leadership experience
- Have flexible hours that work with your class schedule

Requirements:

The position requires independence, maturity, reliability, and excellent interpersonal skills. Applicants must be in good academic standing and have earned a grade of B or higher in composition courses.

One year commitment.

Availability for initial training in late April / early May 2019 (10 hours) and the week before classes begin in August 2019.

Applicants must have completed or plan to complete ENGL 450: Tutoring Developing Writers (2-unit course). English 450 will be offered in Fall 2019 (tentatively scheduled for Mondays 3 pm - 4:50 pm). Students who took a similar course elsewhere can request equivalency.

Some availability during the following days and times in Fall 2019: Monday / Wednesday 9 am - 9:50 am, 11 am - 12:20 pm; Tuesday / Thursday 11 am - 12:50 pm; and Friday 9 am - 9:50 am.

Pay rate: \$14.00 / hour.

Hours: Fellows typically work 80 hours a semester (weekly schedule will vary).

How Do I Apply?

Priority deadline: Submit application materials by 5 pm on Thursday, April 11, 2019

Applicants interested in both positions should submit ONE application.

Please include the following:

- 1. Formal Cover Letter** (250-500 words, single-spaced) that addresses the following questions:
 - Why are you interested in working as a Writing Consultant and/or Writing Fellow?
 - What qualifications, experiences, skills, knowledge, special perspectives, etc., would you bring to the position(s)?
 - *For Writing Studio Fellow Applicants only:* The *Creando Raíces* Learning Community focuses on social justice, community-building, and writing as a tool of empowerment. 1.) How have you created community for yourself at HSU? 2.) In what ways can reading and writing be a tool of empowerment? Do you feel that reading and writing have empowered you? If so, in what ways?

2. Current Resume.

3. Writing Sample. The sample should be analytical and/or argumentative and should represent your best college-level work. If you choose a lab report, include sections that show your analytical writing, i.e., Introduction and/or Discussion. 20 pages max.

4. [HSU Application Form for Academic Employment](#)

5. [Learning Center Instructional Student Assistant \(ISA\) Application](#) (include the names of references--formal letters of recommendation NOT necessary)

6. [Schedule of Availability](#) (fall 2019 semester)

7. Copy of transcripts (unofficial is fine)

Applications are available on the [Learning Center website](#). See [Academic Personnel Services](#) for a complete description of the Writing Studio Consultant position (#145).

All completed applications should be addressed to Dr. Jessica Citti. Applications can be emailed to jessica.citti@humboldt.edu (one email only; send items as PDFs) or dropped off at the Learning Center Main Office, Campus Events Field #7.

Questions? Contact Dr. Jessica Citti at jessica.citti@humboldt.edu, Campus Events Field #7, 707-826-5188.

Applicants are encouraged to bring their cover letters and resumes to the [Writing Studio](#) and/or the [Academic and Career Advising Center](#) for feedback.
